Friday, November 17, 2017

56 Rivulet Road

Brechin Castle

COUVA Telephone: 479-3587 / 730-1785

Email: v.paul1999@yahoo.com

The General Manager

Human Resources

Dear Sir/ Madam,

I am writing to submit my resume to apply for the cashier position in your company to gain work experience and to further enhance my skills. I am confident in my ability to integrate effectively into your organization.

I feel that I am well qualified to make an effective and useful contribution, and I am enthusiastic about the chance to participate meaningfully within your organization.

As a fresh and passionate candidate, I will welcome the opportunity to meet with you to talk about how my education, work experiences and skills would be beneficial for your organization. I enclose my resume and look forward to the opportunity of an interview at your convenience.

Thank you for your consideration

Sincerely,

…………………………………….  
Victoria Paul

# VICTORY PAUL

56 RIVULET ROAD, BRECHIN CASTLE, COUVA.

Telephone: 479-3587/ 730-1785

Email: v.paul1999@yahoo.com

### PERSONAL:

### Date of Birth: 1999 September 09

### CAREER OBJECTIVE:

### To exceed the expectations set by management, provide the highest quality service required to ensure customer satisfaction, obey organizational rules and regulations and help surpass company goals. I would also strive to fulfill my job tasks and duties to the best of my ability and aim towards achieving optimum productivity.

## EDUCATION:

**CXC O’ LEVEL PASSES:**

* Mathematics – ll
* English A – ll
* Principles of Business – ll
* Physics – lll
* Information Technology – lll

**SCHOOLS ATTENDED:**

* Preysal Secondary School Date: 2012 – 2017
* Couva Anglican Primary School Date: 2004 – 2012
* Morning Star Early Childhood Center Date: 2002 – 2004

## ACCOMPLISHMENTS:

* Academic Excellence 2015 – Third place
* Certificate of Achievement for Excellence in Information Technology and Principles of Business
* Academic Excellence 2016 – Second place
* Academic Excellence for excelling in Principles of Business – First place

**HOBBIES:**

## Healthy eating, socializing, motivating others, reading.

## 